City Administrator's Monthly Activity Report

Carol Webb, City Administrator

June 2021

(Issued July 22, 2021)



Monthly report of the City Departments of the City of Muscatine

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to feedback@muscatineiowa.gov.

JUNE HIGHLIGHTS

In this report you will find detailed activity from City Departments for June 2021, such as:

- **City Administration** Presented 16 regular agenda items for consideration by City Council during June. Provided presentations to City Council on library summer programming, Muscatine Power & Water Electric Vehicle Charging Program, a review of fireworks sales and enforcement, and a review of the City's leaf pickup program.
- **Department of Public Works** Staff has been taking advantage of the weather and filled 2,448 potholes during June, up from 1,057 in May and 1,000 in April, using 57 pounds of hot mix asphalt per hole. Three street projects were completed in June (concrete full depth, asphalt street overlay, and asphalt alley overlay). The Park Avenue Project is 73% complete and the 2nd Street Project is 68% complete. Both are scheduled to be completed by October 1.
- Finance Department Published the FY21-22 budget. Continued FEMA grant
 reporting submittals. IT staff completed review of proposals for the Security Information
 and event Management and Managed Security Service Provider services with three
 selected as finalists.
- Parks and Recreation Department Staff working hard to keep the hundreds of
 trees donated this spring watered throughout the hot and dry summer months. The
 hanging baskets and rose garden are in full bloom and are being watered and
 maintained daily. Several trees were transplanted from the 2nd Street Streetscape
 Project to other park sites. Buildings, shelters, trails, open green spaces, and
 playgrounds are being used heavily during the great weather of the past few months,
 and staff is working hard to provide quality services and facilities to those amenities.

- Community Development Department Issued 93 permits with a project valuation
 of \$16.4 million, and conducted 89 construction inspections. Meghan Custis, the CD
 intern has taken off with the Heart and Soul project, creating a survey, completing the
 Community Network Analysis, promoting the project at community events, and
 submitting a seed grant to the National organization and an application to the
 Community Foundation of Greater Muscatine's Impact Grants.
- Housing Agency Property management and maintenance staff had more than a full-time job keeping Hershey Manor tenants comfortable when the replacement chiller was delayed and temperatures started to soar. With the help of Habegger Corporation, a temporary chiller was installed (at no cost to the project) while the manufacturer of the new chiller was held up due to COVID related supply chain issues.
- Fire Department In order for personal growth and to address succession planning in the organization, shift programs and responsibilities were reassigned to give Battalion Chief's all the way down to the firefighter more experience in the overall operations of the fire department. Training and hand off of programs and responsibilities have been occurring in June with the anticipation of the changes going into effect on July 1, 2021. Green shift (BC Janssen and Capt. Summitt) will take over operations and training. Blue shift (BC Hillard and Capt. Gaeta) will take over prevention and education (engine company inspections). Red shift (BC Ronzheimer and Capt. Timmsen) will take over ambulance operations.
- ➤ Police Department New police officers Demitri Wheeler and Dakota Mullen are in step four of the Field Training Officer (FTO) program and are close to solo patrol. Officer Cesar Cabrera cooked for the Senior Resources BBQ fundraiser with other officers attending the event as well. Sergeant Greg Hazelett was joined by officers Mark Schollmeyer, Justin VanEst, and Whitni Pena taught women and children self-defense classes at the YMCA. Sergeant Minnat Patel and officers Cesar Cabrera, Angela Shoultz, and Nicholas Popp attended a lemonade stand in support of a young child running the stand.

Highlights from the Muscatine City Council

RECENT ITEMS CONSIDERED BY CITY COUNCIL

June 3 Regular Meeting:

- Approval of a 28E Agreement with the City of Fruitland for Refuse and Recycling Collection Services
- Approval of an Agreement between the City of Muscatine and Muscatine Humane Society to support the provision of Animal Control Services by the City of Muscatine. J

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at https://www.muscatineiowa.gov/86/Agendas-Minutes or view Council meetings at https://www.youtube.com/user/CityofMuscatine

June 10 In-Depth Session:

- Overview of the City Fireworks Code and associated activities
- Overview of the City's Leaf Pickup Program
- Update on the Muscatine Organics Recycling Center (MORC) and New Drop Off Service

June 17 Regular Session:

- First Reading of an Ordinance related to Title 7 Chapter 12 of the City Code regarding Nuisance Vehicles
- Approval to renew City of Muscatine Insurance Policy
- Request to Approve a Design Contract for the East Hill Fire Station (City Council
 postponed the item to a future date)

July 1 Regular Session:

- Ordinance Updating the Regulations of Nuisance Vehicles, Chapter 3 Nuisance of Title
 9 Health and Sanitary Regulations, Of City Code
- Approving the Issuance of a Purchase Order for 2021 Road Salt Purchase Through the City of Davenport

July 8 In-Depth Session:

- Presentation on MPW Electric Vehicle Charging Program
- Proposed Amendments to Property Maintenance Code

American Rescue Plan Act Funding Update – Nancy Lueck

July 15 Regular Session

- Third and Final Reading of Ordinance Updating the Regulations of Nuisance Vehicles,
 Chapter 3 Nuisance of Title 9 Health and Sanitary Regulations, Of City Code (City Council approved on final reading)
- First Reading of Ordinance Prohibiting Parking of Semi-Trailers on Residential Parcels

UPCOMING ISSUES BEFORE CITY COUNCIL

Upcoming Public Hearings:

August 5, 2021:

- Public Hearing Concerning an Application for Community Development Block Grant Funds under the Iowa Economic Development Authority's Downtown Revitalization Program.
- Public Hearing on A Request to Vacate Certain Utility Easements at Lot 1 Of Arbor Commons Subdivision-1613 Duncan Drive
- Public Hearing to Consider the Vacation and Sale of Right-Of-Way Adjoining 1820 Angle Street

In-depth Discussion Items:

• An in-depth Council Meeting is not scheduled for August.

Proposed Ordinance Changes:

- August 5, 2021.
 - Second Reading of Ordinance Prohibiting Parking of Semi-Trailers on Residential Parcels

From the City Administrator



Have you ever considered a career in public service? I have been a public servant for nearly 25 years and, while managing services that directly impact the health, safety, and welfare of all citizens can be challenging, it is also incredibly rewarding! Whether I am helping an individual with a simple question or developing long term comprehensive plans for the community, I am overwhelmingly thankful for the opportunity to serve.

I am confident that my colleagues share this sentiment. In fact, the City recently recognized 34 employees at an Employee Appreciation Breakfast. These employees were recognized for their milestone years of service (up to 30 years) to the community.

Those recognized provide services ranging from roadway maintenance to law enforcement and ambulance services and tackle the day-to-day issues that impact our community and the quality of life for our residents. Thank you to these employees for their dedication to the community!

If you or someone you know is interested in a rewarding career in public service - check out our current job opportunities at https://www.muscatineiowa.gov/jobs.aspx.

If you have ideas or questions regarding any issue, please reach out to the City at feedback@muscatineiowa.gov.



Department of Administration | City Administrator's Office

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.

June Highlights

- Presented 16 regular agenda items for consideration by City Council
- Provided presentations to City Council on library summer programming, Muscatine Power & Water Electric Vehicle Charging Program, a review of fireworks sales and enforcement, and a review of the City's leaf pickup program.
- Responded to numerous citizen and City Council requests and concerns.

Department of Administration | Division of Human Resources

June Highlights

The City continues to have openings for transit driver, senior engineer, and library page.

Four firefighters were hired and associated pre-employment requirements coordinated.

The employee recognition breakfast was held

in early June with 34 employees recognized for their years of service. Over 100 employees were served breakfast cooked by the department heads.

The HR staff is reviewing software options for an online application and applicant tracking process.

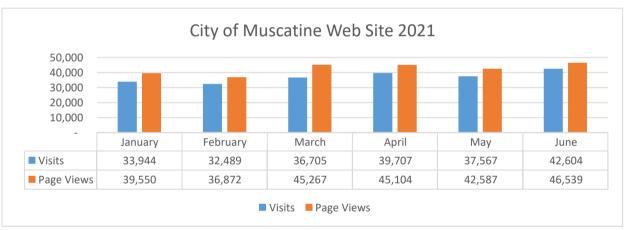


Department of Administration | Communications Division

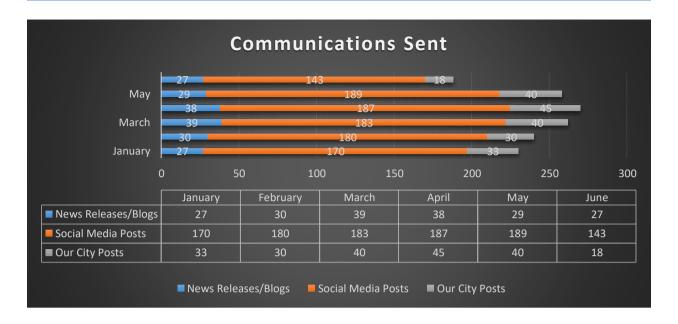
The goal of the Communication Division is to provide up-to-date and timely information to the citizens of Muscatine, and to provide a user friendly website for citizens to find and download various information specific to their needs.

June Highlights

- A total of 27 news releases were produced and distributed to media and Notify Me subscribers.
- Hosted 15 GoToMeetings for various departments.
- Created 143 social media posts (59 Facebook, 36 Instagram, 42 Twitter, 2 LinkedIn, and 4 YouTube).







City of Muscatine Website June 2021			
Top Visited Pages	June	2021	
Facilities	5,866	10,691	
Jobs	1,526	9,753	
Release – Man charged	1,081		
Municipal Golf Course	853	3,176	
Transfer Station	841	4,202	
Parks & Recreation	830	3,946	
Book a tee time	656	2,212	
Parking Payments	633	4,201	
ATE Mobile	554	2,984	
Bids	548	3,767	
Police Department	545	2,905	
Compost Site	428	2,580	
Staff Directory	426	2,765	
Curbside-Bulk Collection	420	2,113	
Agendas-Minutes	396	2,699	

Department of Administration | Finance & Records Division

Monthly Activity Summary Report Calendar Year 2021 through May

(Transparency Portal: http://www.muscatineiowa.gov/1152/OpenGov)

Summary of Activities	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021
Accounts Payable Checks and ACH Payments	823	479	501	541	597	557
Payroll Checks and Direct Deposits	634	648	653	1,061*	813	855
Accounts Receivable Invoices Sent	237	150	233	212	213	251
Finance Cash Register Transactions	373	557	622	550	488	649
Housing Receipt Transactions	162	171	160	164	187	191
Purchase Orders Processed	228	233	236	242	236	252

^{*}Payroll checks for April include 3 payrolls and Parks seasonal new hires

Department Highlights for the Month of June:

Budget Work

- Published the FY22 Budget. Hard copies were printed and distributed.
- Electronic version of FY22 budget completed and posted to City web site.
- GFOA application for budget award prepared and submitted.

IT Division

 IT staff completed the review of the 10 proposals received for the Security Information and Event Management (SEIM) and Managed Security Service Provider (MSSP) services. Three firs were selected as finalists and interviews were held with these three firms. IT staff works with the selected vendor to finalize the term and final costs for their services.

Audit & Other

 Continued submitting information to the State for FEMA grant reporting and responding to requests for additional information.

Department of Parks & Recreation | Park Administration

The main office is open to the public with regular office hours Monday-Friday 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. There continue to be many requests to hold special events on public property. The complete special event listing can be found at our <u>website</u>. Pearl City Station, Riverview Center and park shelters continue to receive many requests for reservations. Summer activities are now underway with registrations being made daily. Please enjoy the many services provided through the Parks and Recreation Department. Please contact us to let us know about your experiences as we love to hear from you.

Subject	Result
Pearl City Station Reservations	86 Reservations Booked for 2021
Riverview Center Reservations	79 Reservations Booked for 2021
Shelter Reservations	259 Reservations Booked for 2021
Dog Park Passes	189 Dog Park Passes for 2021

Department of Parks & Recreation | Park Maintenance

With the donation of hundreds of trees to the Parks and Recreation Department this spring, staff is working hard on keeping the trees watered throughout the hot and dry summer months. The hanging baskets and the Rose Garden are in full bloom and are being watered and maintained daily. With the Downtown Streetscape program taking place, staff has been able to identify and transplant trees from the project to other park sites. Buildings, shelters, trails, open green spaces, and playgrounds have been used heavily during the great weather the past few months, and staff is working hard to provide quality services and facilities to these amenities. The Parks and Recreation sand volleyball league started in June, and staff is grooming the courts weekly for the league. The Mississippi Mist was opened to the public every day during the month of June, and we are seeing a lot of great usage! The Park Maintenance division has been working with and helping prepare for special events throughout our park sites.

Subject	Result
Seasonal Employee Recruitment	14 Seasonal Employees Hired

Department of Parks & Recreation | Cemetery

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. The Cemetery Steps are also open for public use. Foundation installations and repairs were made to several gravesites. Low hanging branches were trimmed throughout the Cemetery.

Subject	Result
Burials	7 Burials
Burial Spaces	10 Burial Spaces Acquired

Department of Parks & Recreation | Boat Harbor/Marina

Long Dock and Houseboat Dock boat slips are available for rent for the 2021 season. Please contact the parks and recreation office for more information or to make arrangements. The harbor opened for the season in April, and no floods are predicted in the near future. The Marina Operations continues to provide fuel, oil and pump out services to boaters. Hours for the Marina Operations are Friday from 5-7pm and Saturday and Sunday's from 10:00am – 2:00pm. Requests for fueling and pump out services outside of these hours may be made by contacting the parks and recreation office at 563-263-0241.

Subject	Result
Long Dock Slips (48 Available)	25 Long Dock Slips Rented
Houseboat Dock Slips (8 Available)	3 House Boat Slips Rented

Department of Parks & Recreation | Recreation

Youth and adult recreation programs and special events continue to be offered while adhering to COVID-19 safety protocols. Current programs taking place include Summer Gymnastics, Tee-Ball, BlastBall, Tennis Lessons, Adult Volleyball League and the Walking Club.

Subject	Result
Youth Program Participation	1,275 Participation Occurrences in June
Adult Program Participation	939 Participation Occurrences in June

Department of Parks & Recreation | Aquatics

The Aquatic Center opened on June 1 for the season. We are currently taking requests for pool party reservations and registrations for swim lessons. The Musser Public Library is partnering with us for Infant Toddler Swim and Story Time on alternating Tuesday mornings. Infant Toddler Swim has been a very popular program this year with requests for additional sessions in 2022.

Subject	Result
Lifeguards	31 Lifeguards Hired
Pool Party Reservations	70 Pool Parties Booked
Swim Lesson Enrollments	276 Swim Lesson Students Enrolled

Department of Parks & Recreation | Wellness

The City employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program and weekly Wellness Wednesday newsletters continue throughout the year.

Subject	Result
Participation	2 Participation Occurrences in June

Department of Parks & Recreation | Kent Stein

We continued to have tournaments in the park, we hosted two baseball and two softball tournaments. Muscatine High School-Varsity and Junior Varsity have started their season while practicing twice a day during the week. The park is seeing heavy usage from Muskie Baseball Academy, Cardinals Baseball Club, Ionic Katz Baseball Club, Muscatine Monsters Softball Club, Muskie Prospects Softball Club, Adult Softball League, Muscatine Parks and Recreation Tee-ball, Muscatine Parks and Recreation Blast-ball, and City league with practices and games. Staff continues to work on infields and surface drainage issues. We are adding Ag Lime and leveling as needed. The end of the month we saw 5+ inches of rain at the complex, we are working on putting a plan together to repair some of the off-field drainage issues. We received a donation of yellow fence cap for fields that do not have it on already the staff will start installing it once time allows.

Subject	Result
Tournaments	11 Tournaments Scheduled for 2021

Department of Parks & Recreation | Soccer Complex

We hosted Muscatine Soccer Club tournament with 65 teams. Also, we hosted Muscatine Soccer club community night with fun games and bounce houses. This was the end of the clubs spring/summer season they will pick back up in the early fall. We hosted IGHAU Girls State Regional soccer game that the Muscatine Girls Soccer team was a part of. Muscatine Soccer Club- adult soccer and Pearl City Soccer Club- adult soccer are still going strong on the weekends. Staff continues to raise sprinkler heads to make all the playing surfaces level and hazard free. Staff has raised 32 heads total. Staff has started the process of repairing low areas off the playing fields and sodding them in. Staff has removed stump shaving and replaced areas with soil and seed.

Subject	Result
Tournaments	5 Tournaments Scheduled for 2021

Department of Parks & Recreation | Soccer Events

The 25th Annual College Search Kickoff is scheduled to take place on July 22nd - July 25th in Muscatine. Registration is underway and we currently have 62 teams and 93 college coaches registered.

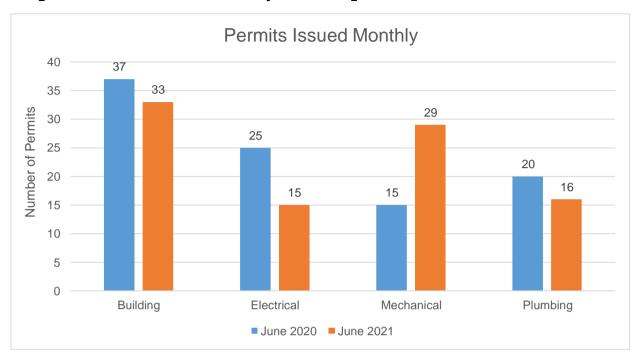
Subject	Result
College Coaches	93 College Coaches Registered
Soccer Teams	62 Teams Registered

Department of Parks & Recreation | Golf

The Muscatine Municipal Golf Course has received very good participation to date. The Golf Course continues to recruit seasonal staff. Anyone interested in a seasonal job with parks and recreation should contact the parks and recreation office at 563-263-0241.

Subject	Result					
Outings	25 Outings Scheduled for 2021					
Leagues	7 Leagues Scheduled for 2021					
Season Passes	249 Season Passes Sold					
Rounds	4,431 Rounds Played					

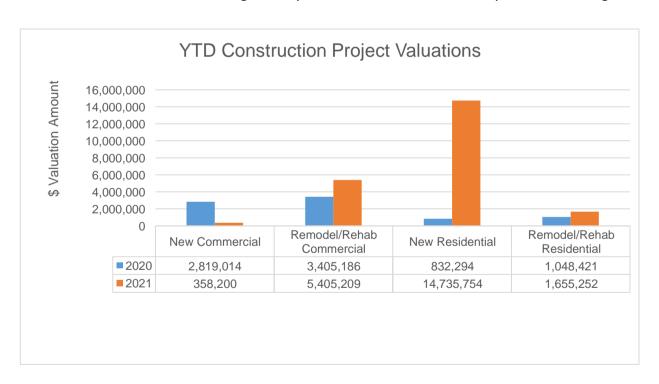
Department of Community Development







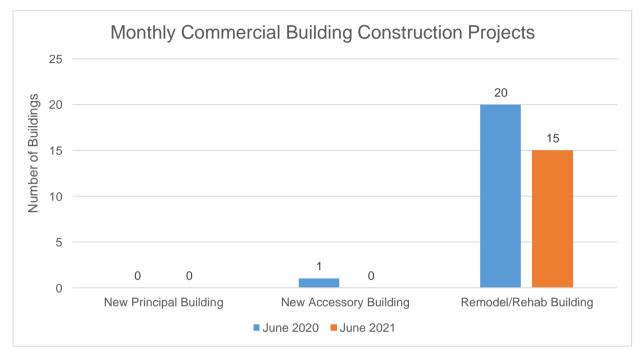
*New Residential includes four single family residences and two 51-unit apartment buildings.

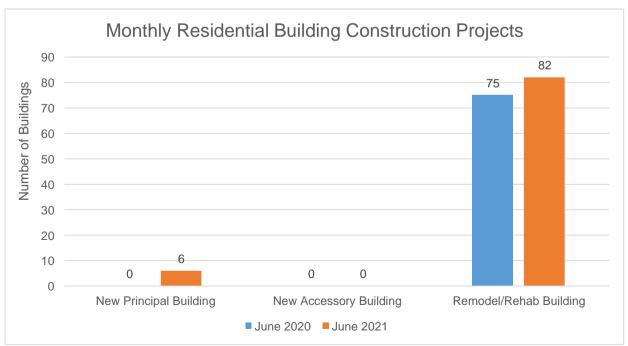


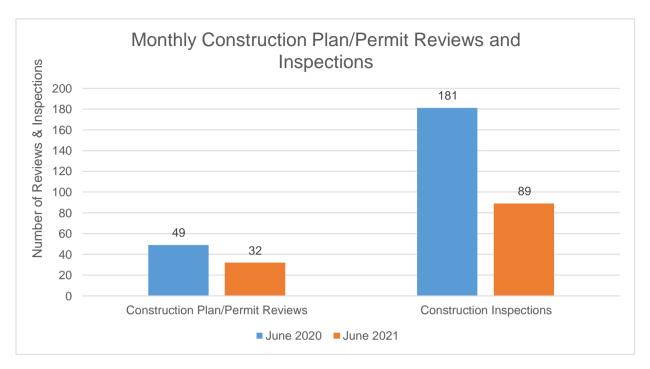
Principal Building defined as the construction of new building on a previously vacant lot/parcel.

Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.

Remodel/Rehab defined as buildings undergoing any kind of alteration whether it be for a remodel or repair



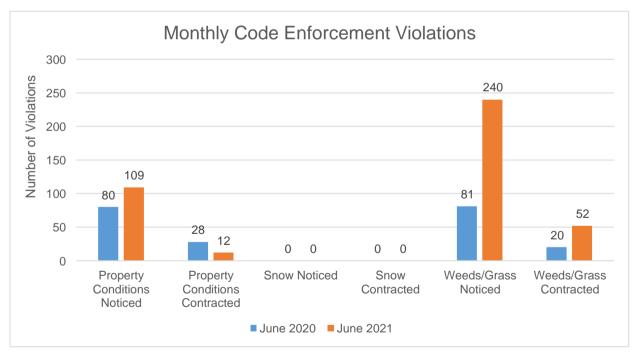








Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.



Other Community Development Activities:

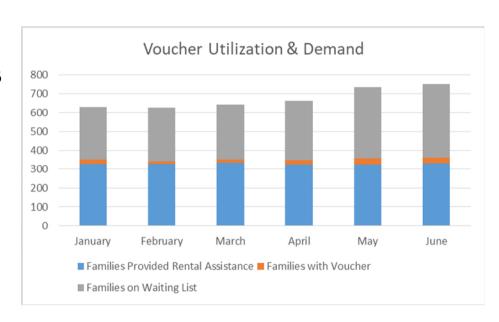
- Meghan, the CD Intern, has taken off with the Heart & Soul project, creating a survey, completing the Community Network Analysis, promoting the project at community events, and submitting a seed grant to the National organization and an application to the Community Foundation of Greater Muscatine's Impact Grants.
- ❖ An RFP for the demolition of 1 unsafe house was completed.
- ❖ A second request for proposals is out for 4 additional units.
- ❖ 4 local businesses were provided forgivable loans.

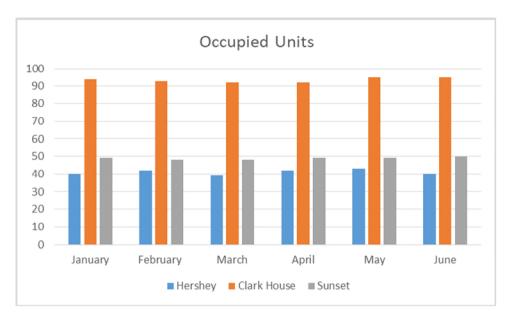
Housing Agency

- ❖ We've made it through June with 40% of the housing programs staff out.
- Property management and maintenance staff had more than a full-time job keeping Hershey Manor tenants comfortable when the replacement chiller was delayed and temperatures started to soar!
- With the help of Habegger Corporation we were able to get a temporary chiller installed, at no cost to the project, while the manufacturer of the new chiller was held up due to COVID related supply chain issues.
- ❖ Maintenance staff received 217 work order requests at the 3 properties, all were completed within 24 hours.

In June the Voucher program:

- Paid \$142,536 to private landlords on behalf of assisted clients.
- Earned \$17,899 in administrative fees.





Turnover at the properties remains higher than average, resulting in low occupancy rates, especially at Hershey Manor.



Department of Public Safety

Fire Department Monthly Report

By: Chief Jerry Ewers

June Highlights

- In order for personal growth and to address succession planning in the organization we are reassigning shift programs and responsibilities to give Battalion Chief's all the way down to the firefighter more experience in the overall operations of the fire department. Training and hand off of programs and responsibilities have been occurring in June with the anticipation of the changes going into effect on July 1, 2021. Green shift (BC Janssen and Capt. Summitt) will take over operations and training. Blue shift (BC Hillard and Capt. Gaeta) will take over prevention and education (engine company inspections). Red shift (BC Ronzheimer and Capt. Timmsen) will take over ambulance operations.
- We conducted three separate HazMat drills at Muscatine Power and Water simulating a 1 ton chlorine cylinder vapor leak with a victim rescue. This was a joint training exercise with the Muscatine Fire Department, Muscatine Power and Water, Trinity ER, and Emergency Management. A huge thanks go out to Jim Garrison and Donyell Archer from Muscatine Power and Water for their time and effort put into this training. They are also purchasing and donating a new chlorine B Kit for the fire department. A thank you card was sent for the donation. Credit for the training and drills for this training simulation go out to Firefighter Andrew McSorley, which was also echoed by Jim Garrison who is MPW Manager, Safety and Training.
- Assistant Chief Hartman discussed sales and use of fireworks during the June 10th Indepth. He was also busy inspecting tents and retailers selling fireworks for safety and compliance.

Staff Updates

- Firefighter Dan Deckert was hired and started on June 14th.
- EMT Christina Nichols and EMT DJ Peterson were hired as part-time ambulance attendants.

Demand for Services / Response Activity

	Avg. Per Day	Monthly Totals	YTD Totals
Fire Responses	1.30	39	230
911 EMS Responses	10.80	324	1,751
Out of Town Transfers	4.40	132	729
Total Responses	16.97	509	2,710
	Avg. Per Day	Monthly Totals	YTD Totals
Gold Alert Contacts	.23	7	154
Urban Response Time		92.20%	89.8%
Goal - 90% within 9 min or less			
Rural Response Time		93.30%	95.1%
Goal - 90% within 15 min or less			

NOTE: May and June have been the busiest months on record with over 500 emergency responses. In 2020 we had 5,034 emergency responses and we are on track to have 5,465 in 2021.

NOTE: Gold Alert Contacts are potential or confirmed COVID positive patients that require additional personnel protective equipment and cleaning and disinfecting after each contact. We are finally seeing a decline in Gold Alert Contacts.

Staff Training

Туре	Monthly Totals	YTD Totals
Recruit / Probationary	42	489
Fire Suppression	107	1,351
EMS / Medical Related	84	699
Technical / Rescue	277	1,006
Driver / Operator	36	183
Professional Development / Leadership	9	71
Paramedic Program	16	1,455
Totals	571	5,254

Vehicle & Equipment Maintenance

	Monthly Totals	YTD Totals
Fire Vehicle Miles Driven	2,786	15,954
Ambulance Miles Driven	13,812	77,283
Total Miles Driven	16,598	93,237
Work Orders Completed (PPE, Vehicles, Equip)	83	341
Gallons of Diesel Fuel Dispensed	371.1	2,120
Gallons of Gasoline Dispensed	1,833.9	10,571.4
Total Gallons of Fuel Dispensed	2,205	12,691.4

Prevention, Education and Outreach

	Month	YTD		Month	YTD
Fire Inspections	5	162	Plan Reviews / Site Visits	93	184
Re-Inspections	16	203	Fire Investigations	4	38
Permits Issued (All types)	104	913			



Department of Public Safety Police Department Monthly Report

June Highlights

- ➤ Officer Cesar Cabrera attended Senior Resources BBQ fundraiser. He cooked for the event. Other officers attended the event as well while working.
- > Sergeant Greg Hazelett, Officers Mark Schollmeyer, Justin VanEst, and Whitni Pena taught women and kids self-defense classes at the YMCA.
- Sergeant Minnat Patel, Officers Cesar Cabrera, Angela Shoultz, and Nicholas Popp attended a lemonade stand in support of a young child running the stand.
- PD attended Diversity Equity Inclusion (DEI) monthly meeting

Staff Updates

➤ New Police Officers Demitri Wheeler and Dakota Mullen are assigned to the Field Training Officer (FTO) program. They are currently in step four of the FTO process and close to solo patrol.

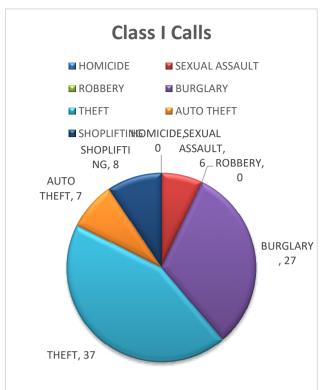
MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

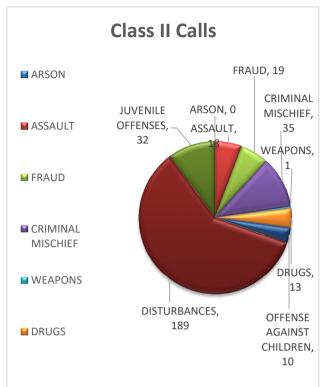
CALL TYPE	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE
HOMICIDE	2021	0	0	0	0	0	0							0
HOWILLIDE	2020	0	0	0	0	0	0							0
CEVITAL ACCAULT	2021	3	4	5	14	8	6							62
SEXUAL ASSAULT	2020	6	2	4	2	2	6							22
DODDEDA	2021	0	0	0	0	0	0							0
ROBBERY	2020	0	0	0	0	0	0							0
DUDCLADV	2021	14	16	14	21	28	27							120
BURGLARY	2020	10	8	17	45	49	31							160
TUEFT	2021	23	15	30	27	23	37							155
THEFT	2020	17	16	21	28	30	33							145
AUTO TUEFT	2021	6	5	3	6	5	7							32
AUTO THEFT	2020	6	5	6	4	5	3							29
CHODITETING	2021	8	8	12	11	8	8							55
SHOPLIFTING	2020	14	9	11	4	9	5							52
												Class	l Total	424

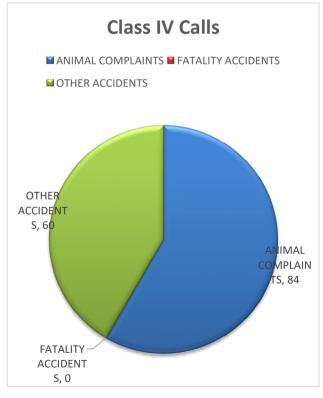
Call Type	Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	YEAR TO DATE
ARSON	2021	0	0	0	0	0	0							0
ANJUN	2020	0	0	0	0	0	0							0
ASSAULT	2021	7	4	18	10	8	18							65
ASSAULI	2020	15	12	6	11	14	11							69
FRAUD	2021	12	14	18	22	15	19							100
FRAUD	2020	28	9	23	18	15	12							105
CDIMINAL MICCUIE	2021	11	11	11	15	26	35							109
CRIMINAL MISCHIE	2020	14	12	19	13	18	25							101
WEAPONS	2021	7	1	3	5	5	1							22
WEAPONS	2020	1	1	3	0	11	9							25
NARCOTICS/DRUGS	2021	7	15	4	13	9	13							61
NARCOTICS/DRUGS	2020	14	9	13	13	13	16							78
OFFENSES AGAINST	2021	4	5	8	10	7	10							44
CHILDREN	2020	4	4	5	2	4	13							32
DICTUDDANICEC	2021	89	91	112	103	114	189							698
DISTURBANCES	2020	63	80	128	126	134	278							809
JUVENILE OFFENSES	2021	21	15	43	31	28	32							170
RUNAWAYS	2020	27	24	38	30	27	25							171
												Class I	l Totals	1269

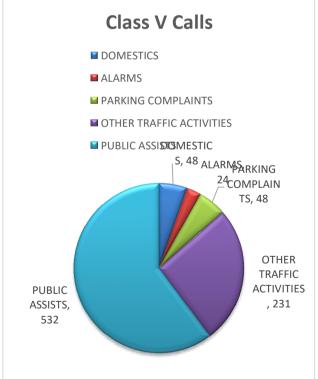
ANIMAL	2021	56	62	82	80	72	84					436
COMPLAINTS	2020	52	58	73	77	84	100					444
FATALITY ACCIDENT	2021	0	0	0	0	2	0					2
FATALITY ACCIDENT	2020	0	0	0	0	0	0					0
OTHER ACCIDENTS	2021	67	76	49	36	58	60					346
OTHER ACCIDENTS	2020	55	40	62	34	58	81					330
										Class IV	/Totals	784
DOMESTICS	2021	34	38	33	48	41	48					242
DOIVIESTICS	2020	40	36	47	51	87	52					313
ALARMS	2021	17	12	15	13	16	24					97
ALANIVIO	2020	9	16	20	17	25	25					112
PARKING	2021	237	114	69	49	35	48					552
COMPLAINTS	2020	69	34	31	41	66	52					293
OTHER TRAFFIC	2021	232	221	303	244	276	231					1507
RELATED ACTIVITIES	2020	342	379	258	69	258	270					1576
PUBLIC ASSISTS	2021	491	420	446	492	569	532					2950
PUDLIC ASSISTS	2020	497	441	498	418	491	528					2873
										Class V	Totals	5348

OPERATING WHILE	2021	4	6	5	5	9	6							35
INTOXICATED	2020	4	7	4	4	4	6							29
TRAFFIC CITATIONS	2021	166	130	165	140	182	170							953
ISSUED	2020	178	243	160	15	111	146							853
ADULT ARRESTS	2021	100	118	86	110	128	106							648
ADULI ARRESTS	2020	85	82	86	103	75	98							529
JUVENILE ARRESTS	2021	5	5	9	15	9	6							49
JUVEINILE ARRESTS	2020	8	10	11	1	2	9							41
TOTAL ADDECT	2021	105	123	95	125	137	112	0	0	0	0	0	0	697
TOTAL ARREST	2020	93	92	97	115	77	107							581
	2021	232	289	334	314	267	333							1769
ADMINISTRATIVE	2020	190	146	95	34	117	181							763
*TOTAL REQUEST	2021	1578	1436	1612	1564	1620	1762	0	0	0	0	0	0	9572
FOR POLICE	2020	1473	1341	1378	1037	1517	1756	0	0	0	0	0	1490	9992







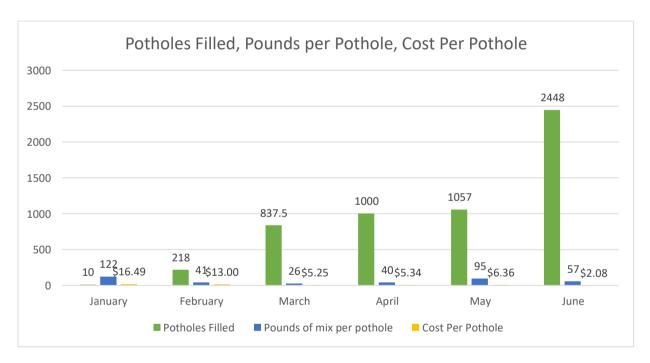


Department of Public Works (June 1-30, 2021)

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

Roadway Maintenance Division Report June 2021:

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



This measure indicates the number of potholes filled, the amount of material used to fill the hole in pounds, and the cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box.

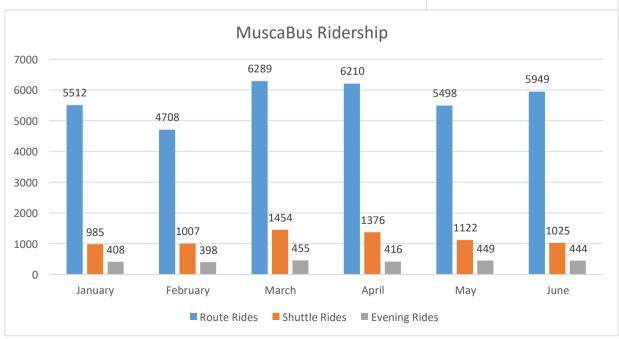
Building and Grounds Activities for June 2021:

This month in addition to their regular duties including cleaning, plumbing, electrical, HVAC work, supply ordering and delivery, and other regular repairs, staff have been mowing, weed eating, and spraying. Additionally staff prepped, leveled, and laid yard fabric, planted trees, and rocked a large planter at the Public Works building. Staff built a roof hatch for the Art Center, washed A/C coils twice this month, cut up a few downed trees at Public Works, repaired library emergency lighting, put drinking fountains and hand dryers back in service, and worked on humidifiers at the Art Center. With all the rain we have had several water leaks we repaired. City Hall got security doors installed. Trane has started an A/C coil replacement Art Center. Staff have kept city buildings supplied with COVID and sanitary supplies, repaired and replaced various locks and cut keys for city departments and have worked on insurance claims, warranty work, deferred maintenance and project quotes. Another busy month taking care of our City buildings.

Transit Summary of Operations for June 2021:

MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.





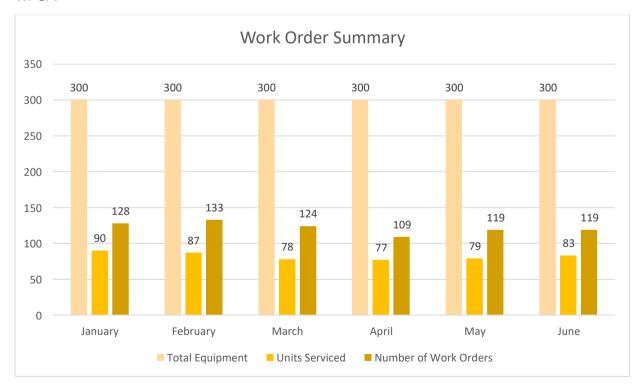
Engineering Division Report June 2021:

The following table describes current and proposed construction projects and their status.:

Project Name	Project Start	Percent Complete	Project Notes
Concrete Full Depth Patch	March	100%	Project Completed
Asphalt Street Overlay	May	100%	Project Completed
Asphalt Alley Overlay	May	100%	Project Completed
Grandview Reconstruction	May	13%	Installing sewer & Water Main
West Hill Sewer Separation Phase 5	April	8%	Installing sewer on 8 th Street
Park Avenue 4 to 3 lane	March	73%	Full-depth patch & traffic signals
2 nd Street Streetscape	March	68%	Sycamore to Iowa & Iowa Intersection

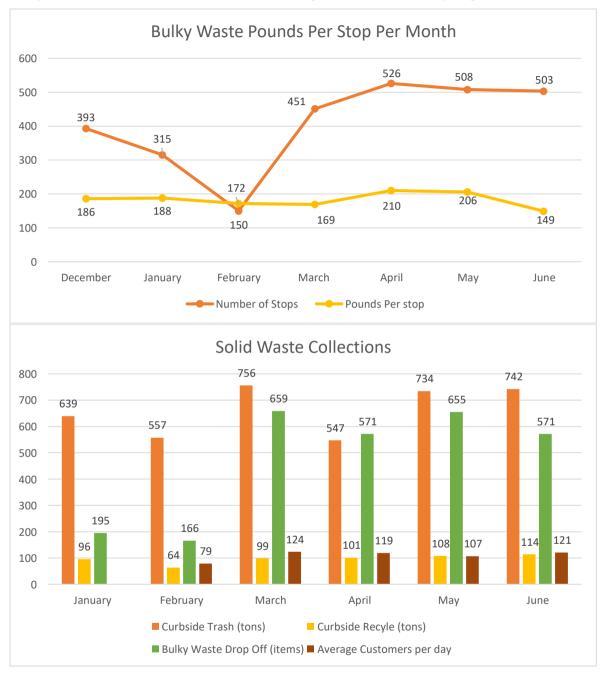
Vehicle Maintenance Division Report June 2021:

The Vehicle Maintenance Division services and repairs approximately 300 pieces of equipment and vehicles from all city departments with the exception of the Fire Department, Soccer, and WPCP.



Solid Waste Division Report June 2021:

The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste. Also included is the average number of customers per day at the Transfer Station.

Water & Resource Recovery Facility

Water & Resource Recovery Facility & Muscatine Organic Recycling Center

Biogas: 3,500,000 (est., meter was out 23 days, now repaired)

HSW gallons: 229,990 MORC tons: 250.03

Water Recovered: 110.35 million gallons



Find details on the Muscatine Organic Recycling Center MORC) at

https://www.muscatineiowa.gov/morc



Musser Public Library

Circulation June 2021									
PRINTED MATERIALS	June 2021	Total 07/01/20 - 06/30/21	June 2020						
Adult Books	3,839	39,670	3,082						
Young Adult Books	378	2,721	204						
Juvenile Books	6,630	48,222	3,664						
Magazines	188	1,904	133						
Other	28	393	11						
RECORDED MATERIALS									
MP3 Books	0	2	0						
Digi-Books / Playaway	15	207	8						
Recorded Books	261	2,916	271						
CDs	403	3,455	259						
Adult Kits and JKits	8	82	2						
A-V MEDIA									
Equipment	16	157	9						
Microfilm	2	8	0						
Video Games	129	1,057	77						
DVDs	2,635	33,679	2,619						
Blue-Ray	73	1,126	75						
ONLINE		·							
Internet Computer Use	504	5,687	358						
WiFi Usage	1,457	64,693	8,523						
Database Usage	13,200	157,676	14,460						
E Audio	466	5,137	456						
E Books	767	10,409	1,066						
E Magazines	154	7,978	895						
E Music / Streaming	1,291	13,679	1,337						
Circulation 2021									
Total Circulation	32,444		37,509						
Previous Circulation	368,414		434,639						
Total Circulation To Date	400,858		472,148						

INTER-LOANS	2021	TOTAL TO DATE	2020
RS BORROWED	2,217	24,472	1,041
RS SENT	1,189	18,125	544
SILO BORROWED	13	113	5
SILO SENT	13	206	14
OCLC BORROWED	11	204	10
OCLC SENT	3	152	17
TOTAL	3,446		1,631

PROGRAMMING	2021	то	TAL TO DATE	2020
CHILDRENS PROGRAMS	9 virtual 13 in person 57 one min. 750 raw views	2,	233 virtual 16 in person ,481 one min. ,867 raw views	35
CHILDREN PRG ATTEND. TEEN PROGRAMS TEEN PRG ATTENDANCE ADULT PROGRAMS ADULT PRG ATTENDANCE TECHNOLOGY CLASSES CLASS ATTENDANCE	721 in person		294 in person 2 28 22 90 12	11,688 raw views 0 0 0 0 0 0
BUILDING USAGE (WALK-IN) MEETING ROOMS USAGE	11,0	062 597	82,224 2,293	7,168 0
REFERENCE REFERENCE QUESTIONS TECHNICAL QUESTIONS DIRECTIONAL QUESTIONS TOTAL EXAMS PROCTORED NOTARY PUBLIC USAGE GENEALOGY RESEARCHERS GENEALOGY INTERLOANS	1 1	0 134 188 126 0 11 4 0	1,486 746 924 3 146 69 0	249 63 62 374 0 15 4
RESEARCH/OBIT REQUESTS PHOTO PRINTS ORDERED		3 4	70 44	7 5
PATRON STATISTICS				
ADULT RESIDENTS COMPUTER USE ONLY JUV RESIDENTS IL (CONTRACT) OPEN ACCESS NEW BORROWER OTHER TOTAL	71 0 64 2 14 7 0 158	14,986 341 2,390 674 1,006 326 164 19,887		2020 16,091 317 2,658 755 1,083 301 182 21,337
HOME DELIVERY STATISTICS (already included in circulation statistics) MATERIALS CIRCULATED VISITS CLIENTS VOLUNTEERS		2021 139 40 41 1	TOTAL TO DATI	E 2020 2,373 315 508 28 41 11

DATABASE USAGE	2021	2020
Ancestry Library Edition	290	109
Chilton	16	8
ContentDM Images	1,221	1,068
Gale	0	220
Gale Forms	4	4
Heritage Quest	205	72
Learning Express	0	0
Newspaper Archive	2,694	2,661
Newspaper.com Musc. Journal	2,212	1,332
New York Times	2,880	2,152
Niche Academy	52	0
Novelist	0	0
RefUSA	11	9
Sanborn Maps	90	3,351
Transparent Language	0	11
Value Line	3,525	3,474
TOTAL	13,200	14,471

LIKES

FACEBOOK		5,73 4	
	VISITS		UNIQUE VISITORS
WEBSITE		8,976	5,549
	FOLLOWERS	•	•
TWITTER		945	





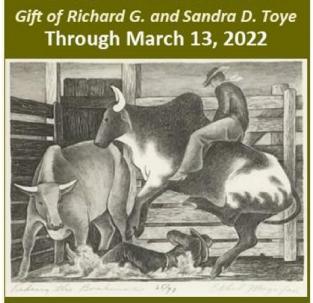
Noteworthy from the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting art@muscatineiowa.gov.

EXHIBITIONS







Broadmoor School

UPCOMING CLASSES and ACTIVITIES

Family Events

LULAC Muscatine: Celebrating Latinx Arts and Culture

Thursday, August 12, 4 to 7 p.m.

View the Frida Kahlo: Through the Lens of Nickolas Muray exhibition, create a craft project inspired by Frida Kahlo and her Mexican heritage, listen to music presented by (DJ) Tiny Tunes, and have dinner from a local taco truck. Free Admission. Details will be posted on LULAC Muscatine's Facebook page.

ICE CREAM SOCIAL

Sunday, August 22, 1 to 4 p.m.

The Ice Cream Social is back! Enjoy live music by Crusin' from 1:30 to 3:30 p.m., play some games with the family, be entertained by the calliope, meet artist Bruce Walters and sculptor David Zahn, explore the exhibitions, make a recycled treasure with artist Steve Gerberich, and purchase some ice cream to support Friends of the Muscatine Art Center. Sponsored by Kent Corporation.

For Children

mini masters

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Classes meet Wednesdays from 9:30-10:15 a.m. and Thursdays from 3:30-4:15 p.m. At this time, a total of 12 children can attend class so preregistration is required. Classes will be pre-recorded and can be viewed on the Muscatine Art Center Mini Masters Facebook page. Classes are FREE of charge! Call 563-263-8282 to register. The them for July is "Let's Recycle", and the them for August is "BUGS!".

Kids Saturday Workshops (ages 7-14)

One Saturday a month, join Miss Julie to create your own masterpieces! In these workshops, kids can paint like a famous artist, learn about another culture, celebrate different holidays, and so much more- each workshop is something different! These classes are free. Please register the Friday before class.

July: The glossy pages of a magazine can be turned into many things after you are done reading it. Instead of discarding old magazines, why not be creative with them? Join Miss Julie **Saturday, July 24 from 1:30 to 2:30 p.m.** to make your own upcycled paper beads you can then turn into a necklace or keychain! Bring your own magazines, or use some of ours!

Visiting Artist Summer Workshops for Kids

July 28-30, 1:00 - 2:00 p.m.: Claude Monet Themed Projects

Local art teachers Mary Alice Sessler and Nancy Foxen return to lead this fun and imaginative workshop all about impressionist artist Claude Monet! Listen to camping stories and imagine you're in the woods! Participants will create a 3D bridge over a pond just Monet's garden in Giverny, France, and a colorful lily pad with flowers and a clay frog. Registration is required.

August 9-11, 1:00 - 2:00/2:30 p.m.: Clay Workshop

Join artist Heather Seibel for a clay workshop. Heather is an artist and educator for the Pleasant Valley School District, and this August, she will teach a clay workshop geared towards K-6th graders. All pieces made will be fired in a kiln and can be picked up later to finish at home. Registration is required. See dates below for the appropriate age group.

August 9, 1:00-2:00 p.m.: K-2nd graders create masks and focus on texture

August 10, 1:00-2:00 p.m.: 3rd & 4th graders make mythical creature pencil holders

August 11, 1:00-2:30 p.m.: 5th & 6th graders design and build clay totems

For Families

Take Home Projects

Stop by the Muscatine Art Center during open hours and grab a Take & Make kit. Each bag contains a few projects that you can complete at home with just a few additional supplies. These bags are free to pick up! While supplies last. **National Watermelon Day in a Bag - available July 27-August 3**

For Adults

Red Barn Studio

Local artist Vada Baker gives step-by-step instructions on how to complete your project. Create a project just like Vada or add your own personal flair. Learn new techniques and have all your questions answered in this fun studio class you won't want to miss! Fees are \$15 or \$13.50 for Friends members, and all supplies are included. Advanced registration required. Now offered on Sundays.

July 25, 1:30-2:45 p.m.: Translucent Watercolor Flowers

Living Proof Creative Session

Living Proof Exhibit (LPE) provides the therapeutic benefits of the arts to those impacted by cancer. Each month LPE partners with different community organizations throughout the Quad Cities and beyond to bring free Creative Sessions to patients, survivors, families, and caregivers. Advanced registration required at livingproofexhibit.org.

August 12, 5:30-7:30 p.m.: Art Journaling with Latoya D. Lewis

Acrylic Workshop with Kay Flanders

Local artist Kay Flanders leads this workshop where participants can create a meaningful work of art on a 11x14 canvas using acrylic paint, stencils, and decoupage. Bring a copy of a favorite quote to use, or find inspiration in one of the provided examples. Fees are \$25 or \$20 for Friends members. Advance registration required.

August 14, 1:30-4:30 p.m.